

St. Luke's the Physician Vestry Meeting
April 19, 2020

In Attendance (via Zoom):

Sara Cosca-Warfield, Laurel Hart, Lainey Johnston, Linda Simmons, Sidney Welch, Kathy Terry, Raven Turnbull, Marcy Ross, Linda McBroom Meade, Ginger McIntyre, Deborah Dobrenen

Absent: None

- I. Prayer
 - II. Approval of March minutes – Lainey moved to approve, Raven seconded, and all voted to approve.
 - III. Approval of Agenda – Sid moved to approve, Ginger seconded, and all voted to approve.
 - IV. Finance Team Report (Marcy Welch) – plate and pledge donations over budget. We are \$4,000 over budget for the year and \$2,000 below on expenses. Work is being done on the columbarium. Cash projection good. Thank you to finance team!
 - V. New Acts of the Apostles
 - A. Marcia Robison, Administrative Assistant requested a raise based on the added duties she is performing. We are budgeted to give her a \$1 raise but she requested \$2.50. This works since we no longer need a bookkeeper. Besides, she is doing an outstanding job! Finance Team approved the raise. Sid made motion to approve, Ginger seconded, and all approved.
 - B. We are still in need of a Clerk.
 - VI. Ongoing Acts of the Apostles
 - A. Bishop Michael Hanley suggested church gatherings be suspended at least through May. This news will be shared with the St. Luke's community as soon as possible. Laurel shared her concern that we give serious thought to ways we can be together during this season of distancing. We will need to be creative in how we meet, for example practicing safe distancing through two services.
 - B. Leadership Discussion – We will place the formal training on hold for now, but several members shared it's been wonderful and inspiring to see members stepping up to be leaders as needs arise.
- IV. Ministry Check-ins

- A. The Ark and Youth Ministry (Raven, Kathy) – Raven is making a weekly video which has been sent to children both inside and outside the church. She uses an online resource that provides material for all ages, Illustrated Ministries, through the Presbyterian Church. Youth group led by Kristian Sogge will meet once or twice per month for now.
- B. Building and Grounds (Sid) – Quiet on this front. Janitorial staff is receiving their full pay and are doing projects around the church. Utilities costs are minimal as the church has been closed except for the office.
- C. Outreach and Mission (Deborah, Marcy, Linda M.) – St. Luke's continues to reach out to My Father's House with bread, fruit or other needs as they arise. Five congregation members has volunteered to pick up and delivered items. Sara is using discretionary funds to donate to local missions (Snow Cap, Zarephath, My Father's House, Kizimani).
- D. Spiritual and Congregational Care (Lainey) – The Care Team has reached out twice to their assigned parishioners from the directory. None have been able to get in touch with Richard. AA is meeting safely on the outside grounds, and we will consider this mode as an option for meeting (within state guidelines).
- E. Welcome (Marcy, Ginger) – Marcy sent a document to Ginger and Sara with ideas, core values and mission statement. She will send to all vestry members for feedback. Extracurriculars on hold now. Sara and Marcy will discuss online directory.
- F. Worship (Ginger) – worship limited to praying online but many are involved. Has great plans for when we get back together
- G. Columbarium (Laurel and Linda M) – Terry has been preparing the grounds for installation. Laurel will touch base with him about next steps. A donor has committed to some additional funds to finish work. 12 to 14 niches have been sold.

VI. What three things do we want to share with the congregation?

- A. No face-to-face gathering until after May
- B. Finance report – good news!
- C. Acknowledge and recognize Marcia's raise and promotion to Office Manager

VIII. Adjourn with the Lord's Prayer

Signed: Deborah Dobrenen, Interim Clerk